



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	<b>BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS</b>
MEETING DATE AND TIME:	<b>Wednesday, August 22, 2012 at 12:00 p.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , second floor of the Cannon Building
MINUTES APPROVED	9/26/12

**MEMBERS PRESENT**

Daniel Cooper, LPCMH, **Vice President**, Presiding  
Ruth Banta, Public Member, **Secretary**  
Daniel Cherneski, LMFT  
Mary Davis, LCDP  
Robert Doyle, Public Member  
Dr. Gregg Drevno, Ph.D., LPCMH  
Dr. Tracey Frazier, Psy.D., LCDP  
Joan McDonough, Public Member  
Dr. William Northey, Ph.D., LMFT  
Elisabeth Vassas, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Danny Stevenson, Deputy Attorney General  
Jessica Williams, Administrative Specialist II

**MEMBERS ABSENT**

Lisa Ritchie, LCDP, **President**,  
Tracy Hansen, LMFT  
Dr. Julius Mullen, Ed.D., LPCMH

**ALSO PRESENT**

Michelle Manuszak  
Gregory Morris, Esq.

**CALL TO ORDER**

Mr. Cooper called the meeting to order at 12:09 p.m.

**REVIEW OF MINUTES**

MHCDP Meeting Minutes – June 27, 2012

The Board reviewed the June 27, 2012 meeting minutes for approval. Dr. Drevno made a motion, seconded by Mr. Doyle, to approve the minutes as written. Motion unanimously carried.

### **UNFINISHED BUSINESS**

#### Update from the Legislative Committee

Dr. Northey advised the Board that the updated LACMH application was now available online. The Committee is in the process of finalizing the “Guidelines for Supervision” and it is anticipated that the final draft will be sent to the Board for approval during the September 26, 2012 meeting.

Dr. Northey also informed the Board, that at the request of the LCDP Board members, proposed regulations have been drafted. Ms. Williams will send the proposed regulations to the Board via e-mail for Board comments.

#### Review Previously Tabled Application for LCDP Licensure by Certification for Allen Harris

The Board reviewed Allen Harris’ previously tabled application for LCDP licensure by certification. Mr. Harris supplied the additional documentation, which the Board had previously requested. Mr. Doyle made a motion, seconded by Dr. Frazier, to approve the application. Motion unanimously carried.

#### Sign Final Order Lifting Suspension for Crystal Lattanzio

An Order was circulated for Board members signatures.

#### Sign Final Order Lifting Probation for Stacey Farraday

An Order was circulated for Board members signatures.

#### Review Michelle Manuszak’s Request for Approval of Supervisor(s) to Comply with Final Order

Ms. Manuszak and Mr. Morris addressed the Board requesting clarification regarding stipulations in the Final Order and how to obtain supervisor approval from the Board. The Board advised Ms. Manuszak and Mr. Morris that a professional development plan needs to be developed by her prospective supervisor and needs to be submitted to the Board for approval.

The Board suggested that Ms. Manuszak request pre-approval for the required continuing education courses that are stipulated in the Final Order.

Mr. Morris submitted William Precourt’s resume, for the Board’s consideration as an approved supervisor. Ms. Manuszak was advised that it would be most beneficial to her to receive supervision from a licensee who has total impartiality and expertise in the specific areas in which she violated.

Mr. Doyle moved, seconded by Mr. Cherneski, to appoint advisory support to Ms. Manuszak in an effort to recommend the most appropriate supervisor for full Board approval. The advisory support will consist of Dr. Northey, Mr. Cherneski, Dr. Drevno and Dr. Frazier. Ms. Manuszak will send all information to Ms. Williams, who will then forward the information to the facilitators serving as advisory support. Motion unanimously carried.

## **NEW BUSINESS**

### **Review Request to Reopen Case 33-04-11 Against Michelle Manuszak**

Mr. Morris addressed the Board requesting that Ms. Manuszak have the opportunity to express the impact that the disciplinary sanctions has made on her. The Board was provided with correspondence from Ms. Manuszak detailing additional information that she was unable to disclose to the Board during the meeting.

Mr. Stevenson advised Mr. Morris that Ms. Manuszak would have the opportunity to verbally address the Board when she petitions the Board for full reinstatement of licensure.

Mr. Morris withdrew his request for Ms. Manuszak to address the Board verbally.

## **UNFINISHED BUSINESS**

### **Review Richard Brousell's Request to be Removed from Suspension**

The Board reviewed Richard Brousell's request to be removed from suspension. Dr. Drevno made a motion, seconded by Ms. Banta, to schedule a formal hearing to lift suspension for September 26, 2012.

### **Review Moneak Baskerville's CE & Supervisory Documentation**

The Board reviewed documentation which Moneak Baskerville submitted to the Board office. Mr. Cherneski made a motion, seconded by Dr. Drevno, to send correspondence to Ms. Baskerville asking if she is formally petitioning the Board to lift probation, if so, a written request shall be submitted to the Board office. Motion unanimously carried.

## **NEW BUSINESS**

### **Review of Application for LPCMH Licensure by Certification – Maggie Hart**

The Board reviewed Maggie Hart's application for LPCMH licensure by certification. Dr. Drevno made a motion, seconded by Dr. Northey, to **approve** the application. Motion unanimously carried.

### **Review of Application for LPCMH Licensure by Certification – Jenni McHugh**

The Board reviewed Jenni McHugh's application for LPCMH licensure by certification. Dr. Drevno made a motion, seconded by Mr. Cherneski, to **approve** the application. Motion unanimously carried.

### **Review of Application for LPCMH Licensure by Certification – Delores Lauckner**

The Board reviewed Delores Lauckner's application for LPCMH licensure by certification. Mr. Cherneski made a motion, seconded by Dr. Drevno, to **approve** the application. Motion unanimously carried.

### **Review of Application for LPCMH Licensure by Certification – Elizabeth Napolin**

The Board reviewed Elizabeth Napolin's application for LPCMH licensure by certification. Dr. Drevno made a motion, seconded by Ms. Banta, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Certification – Rose Strab

The Board reviewed Rose Strab's application for LPCMH licensure by certification. Mr. Cherneski made a motion, seconded by Dr. Drevno, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Mary Alderich

The Board reviewed Mary Alderich's application for LPCMH licensure by reciprocity. Mr. Cherneski made a motion, seconded by Mr. Doyle, to propose to deny the application due to Ms. Alderich being certified by the ATCB, which has been previously determined as not being an acceptable organization to the Board. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Miguel Matos

The Board reviewed Miguel Matos' application for LPCMH licensure by reciprocity. Dr. Drevno made a motion, seconded by Mr. Cherneski, to propose to deny the application due to Mr. Matos being certified by NAMP, which has been previously determined as not being an acceptable organization to the Board. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Carmen Farro

The Board reviewed Carmen Farro's application for LPCMH licensure by reciprocity. Dr. Northey made a motion, seconded by Dr. Drevno, to propose to deny the application due to Ms. Farro not being certified by the NBCC or another organization acceptable to the Board. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Georgeanna Spagnolo

The Board reviewed Georgeanna Spagnolo's application for LPCMH licensure by reciprocity. Dr. Northey made a motion, seconded by Mr. Cherneski, to propose to deny the application due to Ms. Spagnolo currently being licensed in New Jersey as an associate counselor. She does not meet the requirements for licensure by reciprocity, due to not holding an active professional counseling license in another state. Motion unanimously carried.

Status of Complaints

The Board was advised that complaint 33-01-11 has been referred to the Attorney General's Office.

Complaint 33-02-12 has been assigned to Mr. Cooper.

Review Requests for Inactive Status – Nanci Marshall

The Board reviewed Nanci Marshall's written request to place her Professional Counselor of Mental Health license in inactive status. Mr. Cherneski made a motion, seconded by Dr. Drevno, to approve Ms. Marshall's request. Motion unanimously carried. Ms. Marshall's license will be placed in inactive status until September 30, 2014.

#### Review Requests for Inactive Status – Ben Piercy

The Board reviewed Ben Piercy's written request to place his Professional Counselor of Mental Health license in inactive status. Mr. Cherneski made a motion, seconded by Dr. Drevno, to approve Ms. Marshall's request. Motion unanimously carried. Mr. Piercy's license will be placed in inactive status until September 30, 2014.

#### Review Requests for Inactive Status – Elizabeth Wallick

The Board reviewed Elizabeth Wallick's written request to place her Professional Counselor of Mental Health license in inactive status. Mr. Cherneski made a motion, seconded by Dr. Drevno, to approve Ms. Marshall's request. Motion unanimously carried. Ms. Wallick's license will be placed in inactive status until September 30, 2014.

#### Review Request to Return to Active Status – Megan White

The Board reviewed Megan White's request to return her LPCMH license back to active status. Mr. Cherneski made a motion, seconded by Dr. Drevno, to approve the request. Motion unanimously carried.

#### Review Request for Approval of Continuing Education Activity from the Medical Society of Delaware & Psychiatric Society of Delaware

Dr. Northey made a motion, seconded by Mr. Cherneski, to approve the following CE activity for the Medical Society of Delaware & the Psychiatric Society of Delaware as noted below:

First Annual Psychiatric Society of Delaware Symposium (4.0 Hours)

#### Review Request for Approval of Continuing Education Activities from Compassionate Care Hospice

Mr. Cherneski made a motion, seconded by Mr. Doyle, to approve the following CE activity for Compassionate Care Hospice as noted below:

The Cultural Aspects of Death and Dying in Latino and American Indian Families  
(2.0 Hours)

#### Review Request for Approval of Continuing Education Activities from Delaware Hospice

Mr. Cherneski made a motion, seconded by Dr. Drevno, to approve the following CE activity for Delaware Hospice as noted below:

The Aftermath of Suicide (6.25 Hours)

#### Discussion Regarding the American Association of State Counseling Boards

Ms. Williams presented the Board with information regarding the American Association of State Counseling Boards, to determine if the Board would like to pursue membership. The Board reviewed the documentation about the AASCB. Ms. Williams advised the Board that the mission of the AASCB is "an association of bodies which are legally responsibly for the registration, certification, or licensing of counselors within their jurisdictions in the United States of America."

The AASCB also collects, interprets, and disseminates information on legal and regulatory matters, and works to further cooperation among individuals and associations involved in providing counseling services to the public. Ms. Williams stated that membership may be beneficial for the Board and Board staff.

Mr. Doyle made a motion, seconded by Mr. Cherneski, to forward the request for membership to the Division of Professional Regulation. Motion carried with Dr. Northey opposed.

#### Update from the 2012 State Boards Meeting Sponsored by the NBCC

Mr. Cooper and Ms. Williams provided a brief update from the 2012 State Boards Meeting which was held in Greensboro, NC.

#### **Correspondence**

There was no correspondence.

#### **Other Business (for discussion only)**

Dr. Frazier inquired about the status of the Boards using iPads. Ms. Williams advised the Board that she will inquire about the iPads during the Division of Professional Regulation's next staff meeting.

#### **Public Comment**

There was no public comment.

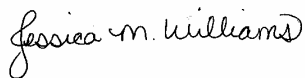
#### **Next Meeting Date**

The Board's next meeting is scheduled for September 26, 2012, at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

#### **Adjournment**

Mr. Cherneski made a motion, seconded by Dr. Frazier, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:34 p.m.

Respectfully submitted,



Jessica M. Williams  
Administrative Specialist II